

The [Wake Forest Board of Commissioners](#) met Tuesday, Oct. 19, 2021. Mayor Vivian Jones and the five commissioners were present.

An overview of the Board's actions is provided below. To access the complete agenda or view the meeting video, visit the [Public Meetings Portal](#) on the Town of Wake Forest website.

Board of Commissioners meeting summaries are issued from the Communications & Public Affairs Department following the Board's monthly meetings, which are typically scheduled at 6 p.m. on the third Tuesday of each month. To receive each month's meeting summary via email, sign up for [E-Notifier](#).

Please note: This summary should not be viewed as official minutes. To request the official meeting minutes, contact Interim Town Clerk [Sherry Scoggins](#).

Presentations

- A. Proclamation Recognizing the Month of October 2021 as "P.A.N.D.A.S. Month"
- B. Proclamation Recognizing October 2021 As "Dysautonomia Awareness Month"
- C. Proclamation Recognizing October 23, 2021 as "Make a Difference Day" in the Town of Wake Forest, NC
- D. Proclamation Recognizing November 2021 as "National Native American Indian Heritage Month"
- E. Proclamation Recognizing November as "Family Court Awareness Month"
- F. Introduction of Candidates for the Board of Adjustment and Planning Board
- G. Presentation of Annual Reports from the Town's Advisory Boards

Public Hearings/Public Comment

- A. Public Hearing and Consideration of a Request by Cooke's Restoration, LLC; James D. Cooke III and Alexis N. Cooke to Designate their Building, and Lot, Known as the A. Jack Medlin Store, 501 N. Main Street, Wake Forest, NC, as a Wake Forest Local Historic Landmark. HPC Case Number LL 21-01. The request was approved.
- B. Public Hearing and Consideration of a Request by Andrew O. Grimmitt and Angela M. Wright to Designate their Building and Lot, Known as the Mutschler House, 1320 Country Club Drive, Wake Forest, NC, as a Wake Forest Local Historic Landmark. HPC Case Number LL 21-02. The request was approved.
- C. Public hearing on and consideration of a petition requesting contiguous annexation submitted by G98 Commercial, LLC for property located at 0 Capital Boulevard, being Wake County Tax PIN 1830-87-2437 and adjacent right-of-way totaling approximately 28.5885 acres. The request was approved.

- D. Public Hearing to receive public input on capital needs for inclusion in the five-year Capital Improvements Plan (CIP) update for FY 2022-2027.

Consent Agenda

- A. Approval of Budget Ordinance Amendment #1 for FY 2021-2022.
- B. Approval of a Resolution Allowing the Town Manager to Accept an Offer from NCDOT to Purchase Town Property for NCDOT Right-of-Way and to Grant Easements for the Ligon Mill Bridge Replacement Project.
- C. Approval of a resolution to schedule the public hearing and certify the sufficiency for a petition requesting contiguous annexation submitted by WF-GCA Holding Village, LLC for property associated with Holding Village Subdivision located at 0 South Franklin Street, a small portion of lot 5 being Wake County PIN 1840-54-5435.
- D. Appointment of Randy Bright and Edward G. (Grif) Bond to the Wake Forest Fireman's Relief Fund Board.
- E. Approval of a Resolution to Convert Two Wake Forest Police Department Part-Time Positions to a Full-Time Position.
- F. Approval of an Ordinance Amending Code - Chapter 30 - Traffic And Vehicles Article I. - In General to Prohibit Trespassing In Or On Motor Vehicles.
- G. Resolution Approving An Amendment to the FY2021 Pay & Classification Plan to Add a New Renaissance Centre Position and to Re-classify a Renaissance Centre Position.

[Ordinance Amending Multiple Sections of the Code of Ordinances Chapter 30 - Traffic & Vehicles, Article VI - Traffic Schedules](#)

The Board approved the ordinance amendment to eliminate conflicts related to parking time limits for Wait Avenue and East Jones Avenue.

[Rezoning along Ligon Mill Road](#)

The Board approved a request to rezone approximately 6.955 acres located at 0 Ligon Mill Road, being Wake County Tax PIN 1830822645, from Conditional Use Neighborhood Business (CUNB) to General Residential 10 Conditional District (GR10-CD).

[Property Acquisition \(Donation\) - Front Street and East North Avenue](#)

The Board gave consensus for the staff to further review this item as ownership is unclear and there is an unknown cost to the Town to determine same.

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Board of Commissioners meetings are also shown live on [Wake Forest TV 10](#) - the Town of Wake Forest's government access channel - then re-broadcast daily throughout the remainder of the month at 9 a.m., 3 p.m., and 9 p.m.

WFTV 10 is available to Wake Forest residents and businesses that subscribe to Spectrum Cable TV service. WFTV 10 is also provided online in real-time streaming video. For more information, visit [WFTV 10](#).